

Town of Uxbridge Board of Selectmen
Meeting Minutes-Workshop with Police Department
October 2, 2006

Roll call

The following persons were present: Chairman Julie Woods, Vice Chair Arthur DuBois, Clerk Dan Stack, Sel. Jim Dwyer, Sel. Kevin Kuros, Town Manager Jill Myers, BOS Assistant Joseph Smith, Police Chief Scott Freitas, Sgt. Peter Emerick, and Animal Control Officer Joyce Garreri.

Call to order

Chairman Woods called the workshop to order at 7:00 p.m.

Police Department Policies

- Chief Freitas discussed the intent of the workshop, introduced Sgt. Emerick to review the materials presented. Sgt. Emerick's presentation is made a part of these minutes.
- The department is looking for direction from the Board to define their desired role under MGL Ch. 51 s. 97a in the policy development, update, and revision timelines. Chief Freitas suggested a process that could be followed when adopting a policy. A copy of this policy outline is made a part of these minutes. Sel. DuBois asked if e-mail could be used to facilitate the dissemination of policies for review. Chief Freitas recommended that e-mail be used only for policies that are suitable for public viewing as e-mail is a public document per the Secretary of State. Policies of a sensitive nature would need to be viewed hardcopy.

Animal Control Officer Update

- Sgt. Emerick reviewed the various paths that the Police Department utilizes through the Animal Control Officer (ACO) to control noisy dogs, dog bite situations, and vicious dog situations. The ACO Joyce Garreri reviewed the violation order that is given out for Animal Control violations. Chm. Woods reviewed the list of offenses for the audience.
- Chief Freitas reviewed all of the various training that Ms. Garreri has received and commended her for the outstanding job that she has done for the Town.

Town Charter Review-Appointments

- Town Manager Jill Myers reviewed the motion that she is proposing to correct an oversight in the Town Charter regarding the absence of a means to appoint staff positions in the Town that were not recognized by the Charter.
- **MSDV by Sel. Dwyer, seconded by Sel. Stack to approve the following motion: that the Town Manager in accordance with the powers vested to her through Articles 4 and 8 of the Town Charter send letters clarifying the previous appointments of Department Heads that fall under the Town Manager's jurisdiction, including clarifying that all prior appointments to Department Heads who are not specifically listed in Article 8, Section D(1) of the Town Charter fall under the jurisdiction of the Town Manager and shall be for three (3) year terms as required by Article 8, Section D(2) of the Town Charter. The motion passed unanimously.**

- **At 8:35 p.m. with no other business before them, the Board moved to go into Executive Session#6-Consider the purchase, exchange, lease, or value of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body.**
- **MSDV by Sel. Dwyer, seconded by Sel. Stack to go into Executive Session for the purposes noted. RCV: Dwyer-aye, Stack-aye, Woods -aye, DuBois-aye, Kuros-aye. The motion passed unanimously.**

Minutes respectfully submitted by Joseph Smith, Assistant to the Board of Selectmen
Minutes approved by Board of Selectmen:

Chairman Julie A. Woods

Selectmen James F. Dwyer

V. Chairman Arthur O. DuBois

Selectmen Kevin J. Kuros

Clerk Daniel P. Stack

MSDV: Moved, Seconded, Discussed & Voted

RCV: Roll Call Vote